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Executive Registry

4 September 1958

10-6985

MEMORANDUM FOR: Acting Director of Central Intelligence

SUBJECT : Agency Utilization of Excess Property

1. PROBLEM:

To realize maximum utilization of property excess to Agency requirements.

2. ASSUMPTION:

The existing Budgetary and Project approval systems will be retained.

3. FACTS BEARING ON THE PROBLEM:

- a. Within the dollar limitations established by project approvals, property authorization is granted at headquarters for all property requisitioned, whether or not such property is to be procured, issued from regular stock, or issued from excess stock.
- b. Although the issuance of excess property does not affect current year Agency budgets (property acquired in prior years), such property cannot, under present policy, be issued in excess of project approvals without an amended authorization.

4. DISCUSSION:

- a. In many instances, the Agency fails to gain operational benefits from property declared excess to Agency requirements. This property is often usable in the Agency but is not utilized due to project approval limitations. It then becomes surplus and is disposed of by sale, or transferred to the Military, or destroyed.
- b. The Agency should use excess property in operational and training programs whenever possible instead of declaring it surplus to the Agency. The Deputy Director (Support) can control and ensure that the best utilization is made of excess property and that the use of such property does not improperly augment approved programs in operating budgets or project approvals. A procedure for the control of excess property issuances is stipulated in Annex A, attached.

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5. CONCLUSIONS:

- a. The Agency now realizes little benefit from its excess property.
- b. An adequate system of controlling the use of excess property can be established to ensure efficient and justifiable utilization of Agency excess stocks.

6. ACTION RECOMMENDED:


- a. That excess Agency property be made available to Agency components subject to the procedures established by Annex A, attached.
- b. That the Deputy Director (Support) be authorized to approve issuances of excess property where such issuances were not provided for in the operating budget or project approvals.

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H. GATES LLOYD
Acting Deputy Director
(Support)

Annex A

APPROVED:


C. P. CABELL
General, USAF
Acting Director of Central Intelligence

6 SEP 1958

Date

C/PS/OL/TAMcC

Retyped:EA-DD/S:CEB:bjf (3 Sept 58)

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